

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Director of Personnel

EXTENSION

NO.

DD/A Registry

86-2164x

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for  
Administration/ms  
7D24 Headquarters

23

DEC 1986

m

2. EXA/DDA

24 DEC 1986

12/27 JA

3. ADDA

24 DEC 1986

A

4. DDA

29 DEC. 1986

D

5.

6.

7.

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9.

10.

11.

12.

13.

14.

15.

Done 324  
We are really  
at 89% of good -  
With 97% of coils  
refined I don't  
believe ones will  
provide much more -  
CIT is still moving  
After a late start.  
-T m

20-1

MEMORANDUM FOR: Deputy Director for Administration

FROM: Hugh E. Price  
Director of Personnel

SUBJECT: Combined Federal Campaign Progress Report  
as of 17 December 1986

*Boin*

1. Attached is the Combined Federal Campaign progress report as of 17 December 1986.

2. A total of \$92,270 from the DDA area has actually been received and audited in the OP/CFC office. This is 84% of your goal of \$109,900. Also, 86% of your employees have returned their pledge cards. Our figures do not include contributions en route from your Vice Chairperson and not yet received in OP. At the same point in last year's campaign the DDA area had contributed \$96,186 which represented 95% of your goal.

3. We have received \$11,796 for the Educational Aid Fund (EAF) compared to \$13,685 in 1985. The Public Service Aid Society (PSAS) has received \$7,525 compared to \$9,610 in 1985.

4. As I advised in my 12 December memorandum to you, we are in serious danger of not meeting our Agency goal of \$450,000. In this memorandum, I asked you to encourage your employees to help us meet our goal. We also sent out a plea for help in the form of an Employee Bulletin and a WWSB. There has not yet been enough time to see any results from these extra efforts, but we are still holding out hope that the next report will be better. I appreciate your efforts.

STAT



Hugh E. Price

ILLEGIB

*One*



*OTT and OHS need a shove.*

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